

Note: Order Instructions on Back

Name: School:
Address:
City: State: Zip:
E-mail Address:
Phone: 2nd Phone: Please check if you have moved!

Portrait Options

Please choose portrait finish: ECONOMY STANDARD DELUXE

Table with columns for size (4x5, 5x7, 8x10, 10x13, 11x14, Other), pose/quantity, and price. Includes rows for Wallets, Graduation Cards, Buzz Cards, Subtotal, Sales Tax, and Name on Wallets.

YEARBOOK IMAGE CHOICE - Pose# FREE
Optional retouching of your yearbook-only picture is \$10

Packaging & Shipping \$8.00
Total Cost of Order
Subtract your Preview Deposit
Payment Enclosed (A minimum of half the total)
BALANCE DUE

Payment by check is your express authorization that it may be converted into a one-time Electronic Fund Transfer (EFT) from your account.

ALL PROOFS MUST BE RETURNED WITH YOUR ORDER

** I understand these portraits are custom made for me and this order is not subject to cancellation. I further agree to pay the BALANCE DUE upon completion of my order. Signature

Please charge to my: DISCOVER VISA MASTERCARD *EXP. DATE
Signature

ORDER INSTRUCTIONS

****READ CAREFULLY****

1. Please select your yearbook pose from the enclosed proof strips labeled HS01 through HS06. Place an "X" in the box under your choice and indicate the same number on the front of this order form where it asks for "**Yearbook Image Choice**".
2. You may also order from more than one pose.
3. Include a deposit of at least one half the total cost of the order. The remaining balance must be paid before the portraits are shipped. If there is a balance due at the time the portraits are finished we will notify you by mail of the balance due.
4. Return all proofs! Be sure to mark your yearbook pose. Please return the white order form with your payment and keep the yellow copy for your records.
5. Your order will be shipped to your home by United Parcel Service in approximately 4-6 weeks. We must have your exact street address for delivery. **No P.O. Box or Rural Route addresses.**

TAX COMPUTATION:	\$100.00
	x .00675
— EXAMPLE —	= .675 round up
TOTAL TAX	68 CENTS
PORTRAITS ARE TAXED at a LOWER RATE!	

Reminders:

- All wallets **must** be ordered in sets of eight (8) from the same pose. Sets cannot be split between different poses!
- **RETAKES:** If there is something you do not like about your proofs or you have a question, please call us immediately. We would be glad to schedule another appointment when and if time is available. Retakes are available for only \$10.00. If a retake is necessary due to technical problems there is no charge.
- We accept the following as payment for your portraits: cash, check, credit card or money order. There will be a \$25.00 charge on all returned checks.

Payment by check is your express authorization that it may be converted into a one-time Electronic Fund Transfer (EFT) from your account. All returned checks or EFTs may be re-presented electronically along with a separate EFT or demand draft for the maximum returned check fee allowed by state law. For inquiries: 800.460.0124 or www.statecheckfees.com

PHOTOGRAPHIC

Arts

Photographic Arts
1-800-501-2787

Please send orders to:

804 S. Oakwood
Geneseo, IL 61254
(309) 944-5070

Hours: Monday thru Friday
9 a.m. to 12 noon and 1 p.m. to 5 p.m.

www.photographicartsonline.com